



Step 1

Prefix: _____ First Name: _____
Surname: _____
Organisation: _____
Title: _____
Mailing Address: _____

Telephone: _____ Fax: _____
Mobile: _____
Email: _____

Note: Once registered all further correspondence sent by Australian Institute of Superannuation Trustees (AIST) is via email. Please ensure up-to-date email address of participant is included on this form.

Registration fees are GST inclusive (please tick):

<input type="checkbox"/> AIST Member	\$180.00
<input type="checkbox"/> AIST Non-Member	\$195.00
<input type="checkbox"/> Table of ten	\$1700.00

Step 2

I have the following special requirement/s
(i.e. Diet/Allergies or Medical/Wheelchair):

This registration form becomes a tax invoice upon completion.
Australian Institute of Superannuation Trustees (AIST)
ABN 19 123 284 275.

Important note: To secure your place payment must be received within 14 days of registering.
Please note: Registrations will not be processed if the following information is not completed.

Step 3

Are you responsible for this payment?
 YES NO

Name: _____
Email: _____



Office Use Only

Name _____ Invoice # _____ Date _____
Cheque # _____ Amount _____ Drawer _____
Bank _____

Step 4

Payment Options (please select payment method)
Option 1: Direct Debit (EFT) Payment
If paying by EFT, please email remittance advice to remittance@aist.asn.au

Account Name: Australian Institute of Superannuation Trustees
Bank: National Australia Bank
BSB Number: 083-004 **Account Number:** 86-569-8137

Option 2: Credit Card (please tick)
Credit Card Type: MasterCard Visa AMEX
We regret, Diners cannot be accepted.
A merchant fee of 2.75% will be charged when paying by AMEX.

Card No: _____
Name on Card: _____ Expiry: __ / __

I authorise Australian Institute of Superannuation Trustees to debit my nominated credit card the amount of \$_____ plus the 2.75% merchant fee if paying by AMEX.

Signature: _____

Option 3: Cheque
Cheques are to be made payable to:

Australian Institute of Superannuation Trustees
Please send cheque to:
AIST
Accounts Department
Ground Floor
215 Spring Street
Melbourne VIC 3000

Refunds of registration fees will only be made when written notification is received no later than 30 November 2009. No refund of registration fees will be made when cancellations are received after this date; however a transfer of registration to another person is permitted. All cancellations and request to transfer a registration to another person must be received in writing. Please email changes to rison@aist.asn.au
Terms and Conditions apply, go to www.aistawards.asn.au

Step 5

I have read and agree to the Terms and Conditions:
 YES NO

Signature: _____ Date: _____

For registration enquiries please contact the Registration Department: Phone: +61 3 8677 3800; Fax: +61 3 8677 3801
Email: rison@aist.asn.au

AIST understands the importance of protecting the privacy of individuals and is committed to complying with the Privacy Act 1988 and the National Privacy Principles to ensure that the confidentiality of any personal information collected. This policy applies to AIST who register people for events, exhibitions, conferences and who arrange Travel & Accommodation to those events. The AIST Awards for Excellence is committed to complying with the Privacy Act 1988 and the National Privacy Principles.
I do not wish to receive information from Industry Partners (please tick)