

Tuesday 14 December 2010. Sofitel Melbourne On Collins . Collins Street, Melbourne

STEP 5: PAYMENT SUMMARY

Registration Total \$

This registration form becomes a Tax Invoice upon completion. To secure your registration, payment must be received within 14 days. Visit www.aistawards.asn.au

Please note that registrations will not be processed if the information below is not complete:

Are you responsible for payment of this invoice? Yes No *If no, please provide details of the invoice payee:*

Surname

First name

Telephone/Mobile

Email

STEP 6: PAYMENT OPTIONS ▶

 Credit Card

 EFT

 Cheque

Credit Card

MasterCard Visa *AMEX **The merchant fee of 2.75% for AMEX will be charged. We regret that Diners cannot be accepted*

Card number

 - - -

Name on Card:

Expiry date

 /

I authorise AIST to debit my credit card with the above amount including the nominated merchant fee.

Signature:

Date:

 / /

EFT

Please email a remittance advice citing the invoice number as the reference to info@aist.asn.au

Account Name: AIST Business Management

BSB: 083-004

Account Number: 86-569-8137

Bank: National Australia Bank

Cheque

Please make cheques payable to:

**Australian Institute of Superannuation Trustees
Ground Floor . 215 Spring Street . Melbourne . VIC 3000**

Registration Helpdesk Tel: 61 3 8677 3800

Fax: 61 3 8677 3801

Email: awards@aist.asn.au

STEP 7: TERMS AND CONDITIONS ▶

 I have read and agree to the **Terms and Conditions** below.

AIST understands the importance of protecting the privacy of individuals and is committed to complying with the Privacy Act 1988 and the National Privacy Principles to ensure the confidentiality of any personal information collected.

This Policy applies to AIST who register people for events, exhibitions, conferences and who arrange travel and accommodation to those events. AIST is committed to complying with the Privacy Act 1988 and the National Privacy Principles.

Conference delegates' names and organisation details will be published in the conference booklet and delegates contact details will be available to our Industry Partners.

I do not wish to receive information from Industry Partners

STEP 8: REFUND POLICY ▶

 I have read and agree to the **Refund Policy** below.

Refunds of conference registration fees will only be made when written notification is received no later than 15 November 2010.

Please Note: a cancellation fee of \$350 will apply. No refund of registration fees will be made when cancellations are received after this date; however a transfer of registration to another person is permitted.

All cancellations and request to transfer a registration to another person must be received in writing.

Please email changes to awards@aist.asn.au

MARKETING FEEDBACK: How did you hear about this event?

Please complete below

AIST Email AIST Website Word of mouth Other

Please consider the environment before printing any documents. If possible please book your registration online: www.aistawards.asn.au

© 2010 Australian Institute of Superannuation Trustees ABN: 19 123 284 275